



REPUBLIC OF KENYA

**HOMA BAY MUNICIPALITY BOARD  
OFFICE OF THE MUNICIPAL MANAGER**

P.O Box 469, 40300

**HOMABAY.**

Email:hombay.municipality@homabay.go.ke



COUNTY GOVERNMENT OF HOMABAY

.....Striving to a city.....

**HOMA BAY MUNICIPALITY**

**PUBLIC NOTICE FOR CITIZEN ENGAGEMENT FORUM**

Homa Bay Municipality hereby notifies members of the public, stakeholders, community groups, traders, transport operators, civil society organizations, and residents that a Citizen Engagement Forum will be held as follows:

Date: Tuesday, 3rd December 2024

Time: 10:00 a.m.

Venue: Homa Bay Municipality Office

**Purpose of the Meeting**

The forum is convened to facilitate structured public participation and stakeholder consultation on key municipal governance and urban management priorities

**Agenda**

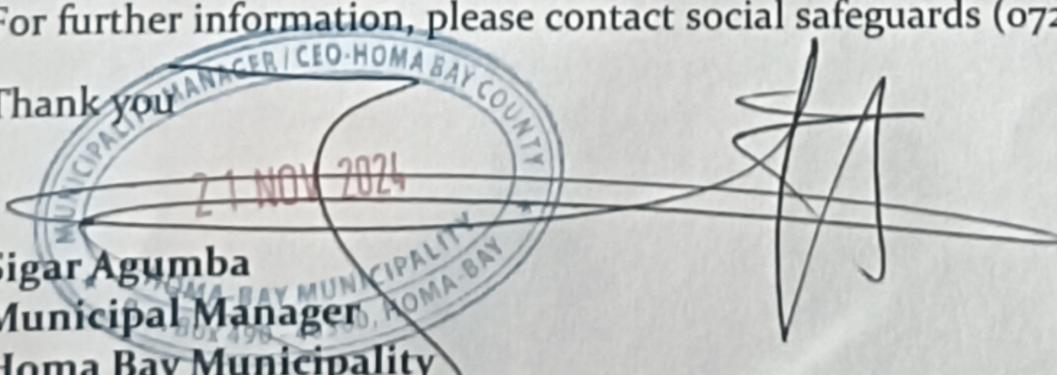
- Gender Mainstreaming Committee for the Municipality
- Municipal Grievance Redress Mechanism (GRM)
- Animal Control within the Municipality
- Plans to Develop a Physical Land Use Plan

The Municipality encourages active participation to ensure inclusive, transparent, and accountable governance. Your views and contributions are vital in shaping the development and management of our Municipality.

For further information, please contact social safeguards (0722526607)

Thank you

**Sigar Agumba  
Municipal Manager  
Homa Bay Municipality**





REPUBLIC OF KENYA

DEPARTMENT OF LANDS, PHYSICAL PLANNING,  
HOUSING, AND URBAN DEVELOPMENT

HOMABAY MUNICIPALITY

P.O Box 469, 40300

HOMA BAY.



COUNTY GOVERNMENT OF HOMABAY

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## MINUTES OF THE CITIZEN ENGAGEMENT FORUM

**Date:** 3rd December 2024

**Time:** 10:00 a.m. – 2:00 p.m.

**Venue:** Homa Bay Municipality Offices

**Chairperson:** Municipal Manager

**Secretary:** Municipal Social Development Officer

### 1. Purpose of the Meeting

The Citizen Engagement Forum was convened to facilitate structured public participation on key institutional reforms and urban management priorities within Homa Bay Municipality. The engagement sought to strengthen transparency, accountability, inclusivity, and participatory governance.

The specific objectives were to:

- Present proposals for institutional strengthening;
- Obtain stakeholder input on governance mechanisms;
- Address emerging urban management concerns;
- Initiate participatory planning for long-term spatial development.

### 3. Agenda

1. Establishment of a Gender Mainstreaming Committee
2. Establishment of a Grievance Redress Mechanism (GRM)
3. Animal Control within the Municipality
4. Plans to Develop a Physical Land Use Plan

- Telephone hotline;
- Email and digital submission;
- Ward-level intake points.

## **Resolution**

The meeting resolved that:

- A Municipal GRM Committee be established within one (1) month.
- Complaints be acknowledged within 48 hours.
- Resolution timelines be clearly defined and communicated.
- Quarterly grievance reports be prepared and shared publicly.
- Public sensitization on GRM procedures be conducted.

## **Min 3/03/12/2024: Animal Control within the Municipality**

The Public Health Officer presented concerns regarding stray animals and livestock movement within the Municipality.

## **Issues Identified**

- Increased cases of stray dogs;
- Livestock roaming within the CBD;
- Public health risks from animal waste;
- Traffic safety hazards.

## **Stakeholder Input**

Residents requested humane enforcement approaches. Livestock owners requested designated grazing areas and structured enforcement. Business representatives emphasized sanitation concerns.

## **Resolution**

The meeting resolved that:

- Animal control by-laws be reviewed and strengthened within three (3) months.
- Registration and tagging of domestic animals be enforced.
- Public sensitization on responsible animal ownership be conducted.
- A feasibility assessment for establishment of animal holding facilities be undertaken within six (6) months.

